



## **JOB DESCRIPTION**

### **Generator/Automotive Tech**

#### **JOB PURPOSE**

The Generator/Automotive Tech is responsible for servicing generators and fleet vehicles

#### **JOB SCOPE**

The Generator/Automotive Tech reports to the Generator Manager and is responsible for the specific job they are assigned.

#### **JOB RESPONSIBILITIES**

- Organization
- Meet deadlines
- Communication
- Prepare order list
- Set goals daily
- Must maintain current driver's license and be insurable
- Maintain licenses and continuing education

#### **KNOWLEDGE, SKILLS AND ABILITIES**

##### **Knowledge**

Generator/Automotive Tech must have proficient knowledge in the following areas:

##### **Skills**

The Generator/Automotive tech must demonstrate the following skills:

- Team-building skills
- Problem solving skills
- Decision making skills
- Effective verbal and listening communications skills
- Attention to details skills
- Organizational skills
- Stress management skills
- Time management skills
- Coordination with other trades

- Material handling (returns and orders)
- Fill out project logbooks
- Follows job site safety requirements
- General automotive skills
- Tech must have personal hand tools, and a toolbox
- Knowledge of 12-volt DC automotive skills
- Welding, torch operation
- Willing to learn, attend Generac generator training classes
- Willing to learn gas piping system for generator including LP, NG systems

## **PERSONAL ATTRIBUTES**

Generator/Automotive tech must demonstrate the following personal attributes:

- Honest and trustworthy
- Respectful
- Sound work ethics
- Works well with others
- Good interpersonal skills
- Flexibility

## **PHYSICAL DEMANDS**

The Tech, on average, will spend 80% of their time within driving distance and 20% of his/her time on the road. Working conditions may include hot and cold days in the field. Lifting conditions may be up to 100 pounds.

## **MENTAL DEMANDS**

There are a number of deadlines associated with this position which may cause significant amounts of stress.

## **PERFORMANCE REVIEWS**

The Tech will receive a performance review yearly on their anniversary date and their success will be based on the following criteria:

- Ability to start, finish and manage projects without guidance
- Development of processes and tools that streamline operations and cut cost
- Customer satisfaction
- Work ethic

## **COMPENSATION PACKAGE**

<b>Salary</b>	\$ 20.00-35.00 an hour based on experience.
<b>Status</b>	Full-Time
<b>Employee health insurance</b>	75% of employee plan
<b>Simple IRA</b>	Match up to 3% of Salary
<b>Schedule</b>	4-day work week, 7:30am-?
<b>Vacation</b>	10 days after 6 months of employment
<b>Holidays</b>	8 paid holidays per calendar year.
<b>Tablet</b>	Yes
<b>Cell phone</b>	Yes
<b>On call</b>	Yes
<b>Vehicle</b>	Yes

**Additional Compensation:**

- Tool bonus, prorated by hire date – up to \$500 a year.
- Continuing education classes will be provided at Ron's Plumbing, HVAC and Electric's expense.
- Ron's Plumbing, HVAC and Electric will cover all expenses if you are to be traveling (Fuel, Room, vehicle and maintenance)
- Clothing allowance of \$300 per year for t-shirts, sweatshirts, jackets, hats, boots, gloves and safety apparel