



License #PC659007, MB673406, EA659286

JOB DESCRIPTION

PLUMBING APPRENTICE

JOB PURPOSE

To learn and develop skills in the Plumbing field to assist the Plumbing Department.

JOB SCOPE

The Plumbing Apprentice reports to his Foreman.

JOB RESPONSIBILITIES

1. Customer Relations

- 100% customer satisfaction
- Communication

2. Miscellaneous

- Learn trade names
- Develop labor saving techniques
- Maintain Registered Unlicensed licenses and continuing education
- Develop Plumbing skills

Skills

The Plumbing Apprentice must demonstrate the following skills:

- Team building skills
- Problem solving skills
- Decision making skills
- Effective verbal and listening communications skills
- Attention to details skills
- Organizational skills
- Written communication skills

- Stress management skills
- Time management skills
- Coordination with other trades
- Material handling (returns and orders)
- Fills out project log books
- Follows job site safety requirements
- Blueprint reading skills

PERSONAL ATTRIBUTES

The Plumbing Apprentice must maintain strict confidentiality with the finance and personal information. The Plumbing Apprentice must also demonstrate the following personal attributes:

- Honest and trustworthy
- Respectful
- Sound work ethics
- Works well with others
- Good interpersonal skills
- Flexibility

PHYSICAL DEMANDS

The Plumbing Apprentice will spend 100% of their time in the field. Working conditions may include hot and cold days in the field. Lifting conditions may be up to 100 pounds.

MENTAL DEMANDS

There are several deadlines associated with this position which may cause significant amounts of stress. The Plumbing Apprentice must be able to maintain good customer service when dealing with a wide variety of people and complex plumbing issues.

PERFORMANCE REVIEWS

The Plumbing Apprentice will receive a performance reviews at intervals appropriate to their position and length of employment and their success will be based on the following criteria:

- Ability to start, finish and manage projects without guidance
- Development of process and tools that streamline operations and cut cost
- Customer satisfaction
- Work ethic
- Trade knowledge

COMPENSATION PACKAGE

Salary	\$
Status	Full-Time 4 days a week
Employee health insurance	75% of employee plan
Simple IRA	Match up to 3% of Salary after 60 days
Tablet	Yes
Schedule	4-day work weeks
On call	No
Vacation	2 weeks
Holidays	8 paid holidays per calendar year

Additional Compensation:

- Tool bonus, \$500 allowance to update tools for the company, for your vehicle or jobsite
- Continuing education classes will be provided at Ron's Plumbing, HVAC, and Electric's expense.
- Ron's Plumbing, HVAC, and Electric will cover all expenses if you are to be traveling (Fuel, Room, vehicle, and maintenance).
- Clothing allowance of \$300 per year for t-shirts, sweatshirts, jackets, hats, boots, gloves, and safety apparel.